

You can save time by completing this form online.



Date: _____

Guardian Contact Form

Departure City		Arrival City		Child Traveler Name	Age
Flight	Departure City	Arrival City	Seats		

(Gray sections to be completed at the airport.)

Request for Carriage

I, the undersigned Guardian of the minor [Child Traveler(s)], agree to and request Unaccompanied Minor Service for the minor and certify that the information I am providing is accurate. I confirm that I have arranged for the minor to be met upon arrival by the Guardian(s) named below. Should the minor not be met as stated below, I authorize the carrier(s) to take whatever action they consider appropriate to ensure the minor safe custody, including returning the minor to the airport of departure. I agree to indemnify and hold harmless the carrier(s) from and against all claims resulting from taking such action and to reimburse the carrier(s) for any reasonable costs incurred in taking such action.

I, the undersigned, have read and understand the Rules for Children Traveling Alone. (see reverse for details)

Departure City Guardian: _____ / ____ / ____
(Printed Name) (Signature) (Date)

City (Airport)	Guardian Name	Primary Phone	Alternate Phone

SSR Verified <input type="checkbox"/> CSA Emp. #:	Boarding Flight Attendant Emp. #:
Boarding CSA Emp. #:	
Transfer #1 Meeting CSA Emp. #:	Transfer #1 Boarding CSA Emp. #:
	Transfer #1 Boarding Flight Attendant Emp. #:
Transfer #2 Meeting CSA Emp. #:	Transfer #2 Boarding CSA Emp. #:
	Transfer #2 Boarding Flight Attendant Emp. #:
Arrival CSA Emp. #:	
Arrival City Guardian: _____ / ____ / ____	
Valid Photo I.D. Required (Printed Name) (Signature) (Date)	

Special Needs (For more than one Child Traveler, please include names and special need information for each child.) _____

Rules for Children Traveling Alone

Ages	Unaccompanied Minor Service	Fees	Flight Restrictions	Gate Escort & Guardian Contacts	International
5 to 7	Required	Applicable Fee Applies (for up to 3 travelers) each direction*	Only 5 am - 9 pm departures, Alaska/Horizon, no connections	Required	Yes
8 to 12	Required	Applicable Fee Applies (for up to 3 travelers) each direction*	Only 5 am - 9 pm departures, Alaska/Horizon	Required	Yes
13 to 17	Optional**	Applicable Fee Applies (for up to 3 travelers) each direction*	Only 5 am - 9 pm departures, Alaska/Horizon	Required	Yes

* Each additional Unaccompanied Minor Service traveler will be charged the "up to 3 travelers" fee.

** For ages 13-17, if Unaccompanied Minor Service is not requested, the above fees, flight time restrictions, and gate escort requirements will not apply.

Note: Unaccompanied Minor Service fees are waived for **children** who have attained MVP or MVP Gold status.

Age Requirements and Restrictions

- Unaccompanied Minor Service is required for children, ages 5 through 12 years old at time of travel, traveling without an adult* on Alaska Airlines or Horizon Air.
- Unaccompanied Minor Service is optional for young adults, ages 13 through 17 years old at time of travel, traveling without an adult* on Alaska Airlines or Horizon Air.
- Children traveling alone must be at least 5 years old at time of travel.
- The youngest Child Traveler's flight restrictions will apply to all of the other Child Travelers flying together, including those not requesting Unaccompanied Minor Service.

Guardians

- Additional fees apply. Fees are one way and will be collected in each direction at the airport ticket counter.
- The Guardian Contact Form must be completed and submitted at check-in.
- The Guardian, and those accompanying them, must obtain an escort pass** from the ticket counter in order to escort the Child Traveler(s) to or from the gate.***
- The Guardian must remain in the boarding area until the Child Traveler's flight has departed.
- A valid photo I.D. is required of the Guardian picking up the Child Traveler(s).

Connecting Flights

- The Child Traveler(s) cannot be booked on the last connecting flight of the day, unless there is no other option available.
- The Child Traveler(s) cannot be booked on flights that contain connections of over 2 hours waiting time.
- Child Traveler(s), ages 5 through 7 years old, cannot be booked on flights involving transfers or connections.
- * Notify a Customer Service Agent at the departing city's ticket counter if a friend or family member will be meeting the Child Traveler(s) in a connecting city.

Other

- Children traveling alone cannot be booked on flights departing between 9:00 p.m. and 5:00 a.m.
- Children traveling alone will not be accepted on a flight if weather or other factors are likely to interrupt the routing operation of their destination or connecting point flights.
- Children traveling alone to and from Canada and Mexico are required to have the same passport and visa documentation as adults. In addition, the Child Traveler(s) may need a letter of consent, depending on their destination.

* Adults ages 18 years or older or the Child Traveler(s) legal guardian.

** The Transportation Security Administration retains the authority to suspend issuance of escort passes to non-traveling persons at any time.

*** Up to 2 adults and all children, under the age of 13 years old, accompanying the Child Traveler(s) are allowed through the security checkpoint. Please arrive at least 90 minutes early to obtain these escort passes. This pass may not be available in Canada or Mexico (due to customs and immigration requirements) or in the late evening (security checkpoints may be closed). If this happens, an Alaska Airlines or Horizon Air representative will escort the Child Traveler(s) from the gate and meet you outside the security checkpoint.